



**Workplace, Retail, and Multifamily Charging Station Rebate Application and Agreement**

Austin Energy (AE) seeks retail, workplace, and multifamily properties’ Hosts to install Plug-in Electric Vehicle (PEV) charging stations preferably as member of Austin Energy’s **Plug-In EVerywhere™** network. Installing charging equipment sets your business apart and attracts customers, employees, and tenants that own PEVs.

**Program Overview and Guidelines:**

AE provides a rebate of up to 50% of the cost and installation of approved DC Fast (480V), Level 2 (240V) station(s), and/or PEV available Level 1 (120V) outlet(s). Austin Energy pays for ongoing network licensing fees. Station hosts pay for equipment, installation, and repair costs, if any, less rebates. The maximum rebate depends on the selected equipment and on whether the station is installed in new construction or existing parking area.

Max Rebate	Equipment and Building	Conditions
<b>\$10,000</b>	DC Fast Charging Station (480V) (50 kilowatts) - Two Ports communicating station (SAE Combo & CHAdeMO connectors) - new construction or existing parking.	Host must join Austin Energy’s Plug-In EVerywhere network. Austin Energy pays for annual network licensing fee, provisions station(s), and grants Stations’ network access to Host. Host reimbursed for electricity used by drivers charging.
<b>\$4,000</b>	Level 2 (240V) – Two Ports communicating station - existing parking	Host must join Austin Energy’s Plug-In EVerywhere network. Austin Energy pays for annual network licensing fee, provisions station(s), and grants Stations’ network access to Host. Host reimbursed for electricity used by drivers charging.
<b>\$3,000</b>	Level 2 (240V) – One Port communicating station - existing parking	
<b>\$2,500</b>	Level 2 (240V) –Two Ports communicating station - new construction.	Host must join Austin Energy’s Plug-In EVerywhere network. Austin Energy pays for annual network licensing fee, provisions station(s), and grants Stations’ network access to Host. Host reimbursed for electricity used by drivers charging.
<b>\$2,000</b>	Level 2 (240V) –One Port communicating station - new construction.	

**Max 6 stations per site/fiscal year for all L2 rebates.**

<b>\$1,500</b>	Level 2 (240V) communicating and <b>non-communicating</b> station - new construction or existing parking area.	Host does not join Austin Energy’s Plug-In Everywhere network and grant Austin Energy administrative right to communicating station(s). Host pays electrical consumption and is <b>prohibited</b> from charging drivers.
<b>Max 6 stations per site/fiscal year for all L2 rebates.</b>		
<b>\$1,000</b>	Level 1 (120V) outlets –new construction or existing parking.	Host pays electrical consumption and is prohibited from charging drivers.  Min 4 outlets or more per site for rebates.

## Program Requirements:

- Must be an Austin Energy customer.
- Executed Station Host Agreement required for communicating stations. See Agreement for more information about requirements.
- One application per address point.
- Station(s) must be protected with a wheel stop or a bollard.
- Must install AE provided branded “EV Parking ONLY” signs.
- EV Parking space must be reserved for EV Only.
- Towing signage must be displayed in EV parking space and enforced by station Host.
- In **non-communicating** devices, Host agrees to allow AE at its expense to install monitoring or control devices within a three-year period.
- In **communicating** devices with network access other than ChargePoint Network, host must provide Austin Energy with quarterly usage data report. Report must include energy consumption, Green House Gas savings, number of sessions, and peak daily occupancy.
- All installations must pass an inspection from the City of Austin.
- Final application for rebates (invoices) must be submitted within 60 days of installation.
- **Dedicated Multifamily** EV parking space for individual private use is supported by Austin Energy’s Home Rebate Program [www.pluginaustin.com](http://www.pluginaustin.com).

## Steps to Participate:

1. Contact a contractor to perform a site assessment and prepare a bid. Ask the contractor to prepare a bid for multiple sites. Costs vary based on proximity to power source.
2. Submit the program rebate application and contractor bid.
3. Complete the attached Station Host Agreement for communicating stations and send to AE.
4. If approved, Austin Energy will send a Letter of Intent to the Host.
5. Austin Energy will execute the Station Host Agreement and send a copy to the Station Host. Potential Station Hosts are advised to authorize their contractors to begin work only after they receive a letter of intent.
6. Station Host will authorize contractor to install the charging station. The contractor will handle station delivery and installation, and bill the host directly.

7. Station Host will provision station and grant Austin Energy access to network.
8. Austin Energy will issue payment only upon receipt of a paid contractor invoice. Expect 4-6 weeks.

## Application

### Property Information

Station Host business name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Type of business: \_\_\_\_\_

Austin Energy account number: \_\_\_\_\_

Electric meter number: \_\_\_\_\_

Tax ID # (Required): \_\_\_\_\_

### Contractor Information

Contractor name: \_\_\_\_\_

Contractor representative: \_\_\_\_\_

Contractor license number: \_\_\_\_\_

Contractor address: \_\_\_\_\_

Contractor phone number: \_\_\_\_\_

Contractor fax: \_\_\_\_\_

City of Austin permit number: \_\_\_\_\_

### Installation Information (provided by the contractor)

Charging station type and model \_\_\_\_\_

Number of stations: \_\_\_\_\_

Number of ports: \_\_\_\_\_

Charging station cost: \_\_\_\_\_

Installation cost: \_\_\_\_\_

Total Bid: \_\_\_\_\_

(Optional) Describe the specific location in which you plan to install the stations: (e.g., "Directly across from the main entrance of the building in a 300-car surface parking lot.")

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New or existing construction? \_\_\_\_\_

Distance of station from electric service point: \_\_\_\_\_

Feet of trenching required: \_\_\_\_\_

## Agreement:

By signing below, Station Host's representative warrants that he or she has authority to sign this Application and Agreement on Station Host's behalf. Station Host hereby agrees to all terms and program requirements contained in this rebate application and agreement. If installing rebated communicating stations, Station Host agrees to execute a Station Host Agreement covering additional rights and responsibilities related to the charging equipment. If installed rebated non-communicating stations, Station Host agrees to allow AE to install monitoring or control devices on Level 2 stations within a three year period. Station Host hereby acknowledges and agrees that payment of rebate funds are contingent upon AE's acceptance of this application, AE's issuance of a letter of intent, and meeting all program requirements, including passing inspection.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

## Submit to:

Austin Energy Plug-In EVerywhere

Fax: 512-505-3937 / [PluginAustin@austinenergy.com](mailto:PluginAustin@austinenergy.com)

[www.Pluginaustin.com](http://www.Pluginaustin.com)