



# Distributed Generation Planning Application (DGPA)

Fill out one DGPA per main disconnect or distribution enclosure for Distributed Generation (DG) and associated Distributed Energy Resources (DER).

This DGPA does NOT apply to non-grid-tied spinning generators. Review of this application may result in a request for additional information.

Customer is responsible for following all criteria in the Austin Energy [Design Criteria Manual](#) and [Distribution Interconnection Guide for Power Production Facilities less than 10 MW](#). For loads other than DG/DER use the [Electric Service Planning Application \(ESPA\)](#) form.

## I. Determine If Review Required

<input type="checkbox"/> Total DER Inverter Capacity < 25 kW and NOT in the Downtown Network	<b>Austin Energy Review Is Not Required</b> <i>Complete and submit this form directly to Development Services Department (DSD) as an attachment to your Plan Review submission and/or your Auxiliary Power Electrical Permit application.</i>
<input type="checkbox"/> Total DER Inverter Capacity ≥ 25 kW <input type="checkbox"/> In the Downtown Network (any size) <input type="checkbox"/> Grid-Tied Spinning Generator(s)	<b>Austin Energy Review and Approval is Required Prior to Electrical Permit Application</b> <i>Complete and submit this form by mail or email to:</i> Austin Energy – Customer Energy Solutions Attn: Solar / DGPA Review 4815 Mueller Blvd Austin, TX 78723 Phone: 512-482-5346 Email: DGPAreview@austinenergy.com <i>(submission by email is preferred)</i>

## II. Customer & Project Information

### (a) Applicant Information:

Applicant Contact Name: \_\_\_\_\_ Title: ☐ Electrical Contractor ☐ Other \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### (b) Project Information:

Customer Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

(MUST match address in AMANDA)

Nearest Intersection: \_\_\_\_\_

AE Account Number (10 digits): \_\_\_\_\_

### (c) Distributed Generation Type (check all that apply):

- ☐ Solar ☐ Wind ☐ Energy Storage ☐ Pre-Wire for Solar  
☐ New Grid-Tied Generator(s)\* Capacity: \_\_\_\_\_ kW-ac  
Existing Grid-Tied Generator(s)\* Capacity: \_\_\_\_\_ kW-ac  
Total Grid-Tied Generator(s)\* Capacity: \_\_\_\_\_ kW-ac  
\*Spinning generator only. Do not include other DG types in this field.

## III. Electrical Information

### (d) DG Capacity Information:

Existing Solar DC Rating (panel nameplate): \_\_\_\_\_ kW-dc  
Existing ESS Storage Capacity (battery nameplate): \_\_\_\_\_ kWh  
Additional Solar DC Rating (panel nameplate): \_\_\_\_\_ kW-dc  
Additional ESS Storage Capacity (battery nameplate): \_\_\_\_\_ kWh

### (e) Inverter Output Information:

Existing Solar Inverter Capacity (inverter nameplate): \_\_\_\_\_ kW-ac  
Existing ESS Output Capacity (inverter nameplate): \_\_\_\_\_ kW-ac  
Additional Solar Inverter Capacity (inverter nameplate): \_\_\_\_\_ kW-ac  
Additional ESS Continuous Output Power (inverter nameplate): \_\_\_\_\_ kW-ac  
**Total DER Inverter Capacity: \_\_\_\_\_ kW-ac**

### (f) Type of Service:

- ☐ Overhead Service  
☐ Underground Service  
☐ Downtown Network Vault

### (g) AE Service Voltage:

- ☐ 120/240 V, 1  $\phi$ , 3-Wire  
☐ 120/240 V, 3  $\phi$ , 4-Wire (Overhead or secondary riser only)  
☐ 120/208V, 3  $\phi$ , 4-Wire  
☐ 120/208V, 1  $\phi$ , 3-Wire (Network Only)  
☐ 277/480 V, 3  $\phi$ , 4-Wire  
☐ 7200/12470 V (Primary Meter)

### (h) Main DG Disconnect (1<sup>st</sup> interrupting device) or Distribution Enclosure size (total of all meters):

- ☐ 100 Amps ☐ 600 Amps ☐ 1600 Amps  
☐ 200 Amps ☐ 800 Amps ☐ 2000 Amps  
☐ 400 Amps ☐ 1200 Amps ☐ Other \_\_\_\_\_

### (i) Meter Information:

AE Revenue Meter Number (7 digits): \_\_\_\_\_  
New Meter(s) Requested:  
1. Meter Size \_\_\_\_\_ (amps) x # Meters \_\_\_\_\_  
2. Meter Size \_\_\_\_\_ (amps) x # Meters \_\_\_\_\_

**Application expires 180 days after date of approval. Any change to the above information requires a new DGPA.**

### For internal use only:

Existing Service Transformer Size: _____ kVA Transformer size x 0.9: _____ kVA Total Proposed DG to be Served by Transformer: _____ kVA AE Rep: _____ Date: _____ Transformer adequate for site: <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>AE Approval Stamp</b>  <i>Must be approved prior to permit application if required in Section I of this document.</i>
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