



Date: \_\_\_\_\_

### New Meter/Service Install

**Before Austin Energy can install your meter you must:**

1. Obtain a permit for work being completed by calling (512) 974-2747.
2. Have work inspected and approved by a City of Austin inspector.



**Complete the information listed below and submit your request by fax at (512) 505-3931 or via email to [aecommercial@austinenergy.com](mailto:aecommercial@austinenergy.com). Failure to complete this form in its entirety will result in a delay in processing.**

Business/Corporation Name \_\_\_\_\_

DBA \_\_\_\_\_

Federal Tax Identification (EIN) \_\_\_\_\_

Service Address \_\_\_\_\_  
(Address where service is to be connected)

Mailing Address \_\_\_\_\_  
(Address where bill is to be mailed if different from service address)

Telephone Number \_\_\_\_\_ Contact Person \_\_\_\_\_

Mobile Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

<b>Permit number:</b>		<b>Required for all service requests</b>
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**Please choose one of the following:**

<input type="checkbox"/> Install permanent meter	<input type="checkbox"/> Install temporary meter	
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**Please choose one of the following:**

Commercial Business (Business Type): \_\_\_\_\_ (Example: Restaurant/Office/Dry Cleaners)

Master Meter

House

Apartment Complex/Condos (List units in area below. If additional space is needed please attach a separate sheet.)


**Be advised: It will take 3-5 business days for the meter to be set once everything listed on the permit has passed inspection.**