



Qualified Electrical Contractors Request Form

Austin Energy enters into Pole Infrastructure License Agreements with certain third parties (“Licensees”) desiring to place and maintain communications cable, equipment and facilities on Austin Energy’s infrastructure.

Austin Energy performs a review of the safety record and the relevant electric distribution experience of electrical contractors prior to authorizing a contractor to work on behalf of a Licensee to perform electrical make-ready work or to perform work in the communications worker safety zone (40” below the lowest power) on Austin Energy’s electric distribution system (“Electric Make-Ready Work”).

Austin Energy is currently accepting proposals from electrical contractors who wish to be considered to be included in Austin Energy’s list of Qualified Electrical Contractors who are authorized to perform work on behalf of Licensees.

Electric Make-Ready Work shall not be performed prior to successful completion of all prerequisites for initiating work on Austin Energy infrastructure.

Contractor/Company Name: _____

Address: _____

Phone Number: _____

Primary Contact Name: _____

Primary Contact Email: _____

Submit this request form to Austin Energy via email to PAOperations@austinenergy.com along with the following:

- Qualification Requirements and Safety Questionnaire
- Prerequisites for initiating work on Austin Energy infrastructure

Upon receipt of the Electrical Contractor’s responsive documentation, Austin Energy will perform its review within 45 days. If the Electrical Contractor is approved by Austin Energy, then an Approval Notice will be sent and Contractor and Training will be scheduled

Austin Energy reserves the right to remove an electrical contractor from its list of contractors authorized to perform Electric Make-Ready Work on Austin Energy’s electric distribution system at its sole discretion.

The qualifications of qualified Electrical Contractors are reviewed annually by Austin Energy and its list of Qualified Electrical Contractors is updated on September 1st of each year. Electrical Contractors are required to resubmit updated qualification documents to Austin Energy on or before July 15th of each year to maintain its qualified status.

The contractor approval process outlined above is for the purpose of reviewing contractor’s safety record and relevant electrical experience and to provide electric contractors with guidance on AE’s standards, requirements, and protocols.

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